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13 JUN 1973

MEMORANDUM FOR THE RECORD

SUBJECT: DD/PTCS Reorganization

1. In accordance with the writer's oral presentation to members of the Task Force on 6 June 1973, it is proposed that the Physical Security Division's Branch names and slot structures as appearing on the "Proposed Office of Security Organization chart (dated 15 May 1973) be changed (marked by astericks(as follows:

OVERSEAS SECURITY BRANCH *

Chief
Sec Off
Sec Off
Sec Off
Steno
Steno

25X9

DOMESTIC SECURITY

Chief
Sec Off
Sec Off
Steno
Steno

SAFETY


Chief
Sec Off
Sec Off
Steno

E2 IMPDET
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HEADQUARTERS SECURITY BRANCH *

	25X9
Chief	
Sec Off	
Sec Off	
Sec Off	
Sec Off	
Sec Off	
Receptionists	
Clericals	


2. The essential functions planned for the Branches identified in the previous paragraph are:

a. OVERSEAS SECURITY BRANCH

- (1) Conduct of security surveys overseas
- (2) Monitoring of survey followup activities
- (3) Internal and external liaison pertaining to Agency security overseas

b. DOMESTIC SECURITY BRANCH

25X1A

- (1) Conduct of security surveys

- (2) Monitoring of survey followup activities
- (3) Investigation of physical security incidents, e.g., missing classified materials, thefts

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(4) Security violation program

(5) Physical security education
program

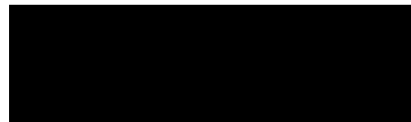
c. SAFETY BRANCH

Unchanged

d. HEADQUARTERS SECURITY BRANCH

Unchanged

25X1A



Chief, Physical Security Division

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